

Camden County Board of Commissioners

**Regular Meeting
January 2, 2007
8:00 A.M.
Historic Courtroom
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Tuesday, January 2, 2007 at 8:00 a.m. in the Historic Courtroom, Camden, North Carolina. The following members were present:

Chairman Jeffrey B. Jennings
Vice Chairman Philip Faison
Commissioners Melvin Jeralds, Carolyn Riggs, and Mike Andrews

Also attending was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus, formerly Ava Murgia, Deputy Clerk Lori Tuss, and Attorney Courtney Hull of Twiford Law Firm.

Chairman Jeffrey Jennings called the meeting to order, gave the invocation and led the Pledge of Allegiance.

Public Comments

Chairman Jeffrey Jennings called for any comments from the public.

Hearing no comments, Chairman Jeffrey Jennings continued with the meeting.

Consideration of Minutes - December 4, 2006 – Regular & Organizational Meeting

Commissioner Carolyn Riggs contacted the Clerk and asked that the minutes of the December 4, 2006 minutes be corrected to reflect her statements opposing changing the first Monday meetings to mornings.

Chairman Jeffrey Jennings asked the Clerk to resubmit the minutes with the requested changes to the Board at the January 16, 2007 regular meeting.

Consideration of Agenda

Chairman Jennings added personnel to closed session.

Commissioner Melvin Jeralds made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Board Appointments - South Mills Fire Commission

Chairman Jeffrey Jennings stated for a fresh start to make things better and bring things together, the position of Larry Johnson on the South Mills Fire Commission will be replaced with Ray Albertson; the position of Robert Morgan will be replaced with Mike Whitehurst; and Commissioner Philip Faison will be Chairman of the South Mills Fire Commission Board, replacing Commissioner Mike Andrews. The terms are one (1) year effective January 1, 2007 to December 31, 2007.

Board Appointments - South Camden Fire Commission

Chairman Jeffrey Jennings stated that the South Camden Fire Commission will remain as is with the reappointment of Fire Commissioner Dewey Berry for a term of two (2) years beginning July 1, 2006 and expiring June 30, 2008.

Board Appointments - Tarheel Delegate Alternate

Chairman Jeffrey Jennings stated that Michaelene Sawyer wishes to remain as Tarheel Delegate Alternate.

Board Appointments - Board of Adjustment

Commissioner Mike Andrews made a motion to appoint Frances Eason for the alternate position on the Board of Adjustment for a term of three (3) years, expiring December 31, 2009. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Carolyn Riggs made a motion to appoint John L. Sawyer to the Board of Adjustment, for the replacement of Morris Kight, for a term of three (3) years, expiring December 31, 2009. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to reappoint Emory Upton to the Board of Adjustment for a term of three (3) years, expiring December 31, 2009. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Boards Served on by the Commissioners

Chairman Jeffrey Jennings reviewed the Boards served on by the Board of Commissioners.

Commissioner Mike Andrews asked that he be removed from the Wesley Hospitality House due to meeting schedule.

Commissioner Carolyn Riggs asked that she be removed from the Economic Improvement Council due to the location of the meetings and suggested she and Commissioner Mike Andrews switch Boards.

The following are the Boards served on by the Commissioners:

Jeffrey B. Jennings	Albemarle District Jail Albemarle Hospital Board of Trustees Camden Education Foundation Solid Waste Board
Melvin J. Jeralds	Albemarle Commission Governing Board Albemarle Health Board Albemarle RPO - RTTAC Juvenile Crime Prevention Council (JCPC) Pasquotank - Camden EMS
Philip Faison	9 1 1 Albemarle Mental Health Northeastern Workforce Investment Consortium Pasquotank Camden Library Board Public Safety Organization South Mills Fire Commission - Chairman
Mike Andrews	Dismal Swamp Park Committee Pasquotank - Camden EMS Economic Improvement Council (EIC)
Carolyn O. Riggs	Albemarle Economic Development (AEDC) Chamber of Commerce

Department of Social Services
Wesley Hospitality House
Work First Planning Committee

Set Public Hearing – Ordinance No. 2007-01-01 – An Ordinance of the Camden County Board of Commissioners Regarding Adequate Public Facilities

Planning Director Dan Porter reviewed Ordinance No. 2007-01-01 and stated the ordinance provides a method and criteria by which residential subdivision proposals can be evaluated to determine their potential impact on school facilities, and applicants are provided alternatives to remedy inadequacies. The objective is to establish concurrency between residential development and facilities needed to provide related public services.

Following discussion and questions by the Commissioners, Commissioner Mike Andrews made a motion to introduce and set Ordinance No. 2007-01-01 for public hearing on Tuesday, January 16, 2007. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Tax Office - Refunds To Be Issued by Finance Office

Commissioner Melvin Jeralds made a motion to approve the refunds to be issued by the Finance Office in the amount of \$10,916.33. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Refund Request – Wells Fargo Home Mortgage

Commissioner Mike Andrews made a motion to approve the refund request from Wells Fargo Home Mortgage in the amount of \$1,983.02. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Finance Office - Budget Amendments 2006-07-BA014 & 2006-07-BA015

Commissioner Mike Andrews made a motion to approve budget amendments 2006-07-BA014 and 2006-07-BA015. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

2006-07-BA014

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2007.

Section 1. To amend the General Fund, the expenditures are to be changed as follows:

		AMOUNT	
ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	DECREASE
109990-500000	Contingency		
105100-514000	Travel	\$1,114.00	

This will result in a decrease of \$1,114.00 in the Contingency of the General Fund.

Balance in contingency \$50,622.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of January, 2007.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

2006-07-BA015

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2007.

Section 1. To amend the Park Grant Fund, the expenditures are to be changed as follows:

				AMOUNT
ACCT NUMBER	DESCRIPTION OF ACCT	INCREASE	DECREASE	
644910-504003	Professional Services			\$ 4,000.00
644910-504200	Permit Fees			\$ 5,000.00
644910-555200	BC/BS NC Grant			\$40,000.00
644910-574000	Playing Fields (S & F)			\$13,500.00
644910-599900	Fund Reserves			\$17,500.00
644920-504003	Professional Services	\$22,500.00		
644920-511000	Postage	\$ 1,000.00		
644920-512000	Printing	\$ 2,000.00		
644920-526000	Advertising	\$ 2,000.00		
644920-555201	Wellness Screening	\$ 2,500.00		
644920-555202	Pedometers	\$ 2,500.00		
644920-555203	Wellness Incentives	\$ 6,000.00		
644920-555204	Evaluation	\$ 1,500.00		
644920-599900	Fund Reserves	\$40,000.00		

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of January, 2007.

Clerk to Board of Commissioners

Chairman, Board of Commissioners

Donation of Property – Albert Gilsdorf

Chairman Jeffrey Jennings suggests that staff look at the property located on Sailboat Road offered for donation and contact Mr. Gilsdorf regarding any stipulations he may have pertaining to the use of the land.

Commissioner Carolyn Riggs questioned if in the future Camden Point Shores would be required to have a sewer treatment facility and if the property is workable, then take the donation of the property for use in the future.

Appointment of Legislative Liaison to the North Carolina Association of County Commissioners (NCACC)

Commissioner Philip Faison expressed an interest in serving as the Legislative Liaison to the NCACC.

Hearing no objection, Chairman Jeffrey Jennings so ordered that Commissioner Philip Faison serve as the Legislative Liaison to the NCACC.

Request for Donation – Albemarle Senior Games

Commissioner Mike Andrews made a motion to approve a \$200.00 donation to the Albemarle Senior Games. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

At this time Clerk to the Board Ava Gurganus left the meeting to serve on the Grand Jury and Deputy Clerk Lori Tuss was in attendance for the remainder of the meeting.

County Manager’s Report

Sales Tax Collection:

County Manager Randell Woodruff presented state reports on sales tax collection for Camden County.

Subdivision Moratorium:

County Manager Randell Woodruff informed the Board that the current subdivision moratorium expires in early April and asked for direction from the Board regarding the extension or expiration of the subdivision moratorium.

Commissioner Philip Faison asked if the Planning Board has made any plans to address the subdivision moratorium.

Planning Director Dan Porter stated yes.

Waste Industries – Solid Waste Contract Increase:

County Manager Randell Woodruff reported per *Section 8.3* of the Waste Industries agreement for the convenience sites dated July 1, 2001, the county agrees to consider a rate adjustment as may be required by the company due to increased cost in which are beyond Waste Industries's control.

Phone System Update:

Jesse Stallings reported on the upgrade or replacement of the phone system to handle a new type of line from Embarq. Embarq's cost to upgrade is \$12,000.00 and the cost from a private vendor for replacement is \$20,000.00. Mr. Stallings suggested he obtain the same prices from both vendors and present to the Board at a later date.

Commissioner Carolyn Riggs questioned the need for upgrading the phone system.

County Manager Randell Woodruff stated it is becoming a problem due to the level of work increasing and unanswered calls are routed to voice mail which angers citizens.

Mr. Stallings stated the flow chart was too long with the automated attendant and the citizens would feel it was impersonal. A new digital phone system would be required to provide individual phone numbers that go to each department.

Commissioner Philip Faison suggested numbers be assigned to the Tax Office and Planning Department immediately to alleviate the volume of calls on the main number.

Commissioner Melvin Jeralds stated that additional monies would be spent for the two(2) additional lines.

Mr. Stallings stated the alternative is a new digital line circuit that allows lines to be assigned to extensions, which may reduce the monthly savings.

Commissioner Melvin Jeralds suggested Mr. Stallings proceed with obtaining information regarding costs versus savings.

Chairman Jeffrey Jennings asked Mr. Stalling to bring back figures at another meeting.

Field Lights at Camden Middle School:

Park and Rec Director Kenny Stuart stated the field lights will light the entire complex at the Middle School and reported on what is involved in bringing this project to fruition. Mr. Stuart further stated that he is not prepared to give a recommendation at this time due to the complexity of the project and cost associated with the project.

Register of Deeds Addition:

County Manager Randell Woodruff stated that Mr. Lees will present the Register of Deeds office drawings to the Board in March.

Retreat:

Chairman Jeffrey Jennings asked that the retreat be held in first part of February.

County Manager Randell Woodruff reviewed the topics for the retreat; speakers will be brought in from the Institute of Government and the retreat will be held at Blackwater USA at a date to be determined and advertised at a later date.

Budget Committee:

County Manager Randell Woodruff stated forming a budget committee is a concept worth consideration for advance input in the budget process. The committee will include two (2) Commissioners, County Manager, and the finance officer.

Commissioner Carolyn Riggs stated she felt this was a very good idea and supported Commissioner Jeralds as a member.

Hearing no objection, Chairman Jeffrey Jennings so ordered Commissioners Melvin Jeralds and Philip Faison to serve on the budget committee with the County Manager and Finance Officer.

Other Matters

Video casting of Commissioners Meetings:

Commissioner Carolyn Riggs stated that she has spoken with Mrs. Lane at Camden High School CAMTECH program regarding having meetings broadcast. Mrs. Lane informed Commissioner Carolyn Riggs that her students need community projects and video taping the Commissioners meetings would fulfill that need. Commissioner Carolyn Riggs asked school Superintendent Ron Melchiorre if he would support this project and he would support this project but needed direction from the Board of Commissioners. Commissioner Carolyn Riggs stated this would get more information out to the community and also support the CAMTECH students. There would not be an expense for the county that she is aware of at this time.

Commissioner Mike Andrews was in support of telecasting the Commissioners meetings for those who can not attend the meetings will be able to watch their government at work.

Hearing no objections, Chairman Jeffrey Jennings so ordered County Manager Randell Woodruff to work with Mrs. Lane and the CAMTECH students and report back to the Board with more information.

Request a Referendum from General Assembly:

Commissioner Carolyn Riggs stated as the Board discussed at the end of last year regarding the Black Bear Sanitary Landfill, she would like this item placed on the January 16, 2007 Commissioners agenda in order to take a vote whether to request a referendum from the General Assembly and move forward from there.

Hearing no objection, Chairman Jeffrey Jennings so ordered the County Manager to place this item on the January 16, 2007 agenda per Commissioner Carolyn Riggs request.

Closed Session

Commissioner Jeralds made a motion to go into closed session pursuant to G.S. 143-318.11(a)(5) for the purpose of discussing property acquisition of the Williams property for future school use and pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:42 a.m.

Commissioner Mike Andrews made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 10:41 a.m.

Adjournment

Commissioner Mike Andrews made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:42 a.m.

Jeffrey B. Jennings, Chairman
Camden County Board of Commissioners

ATTEST:

Ava Gurganus
Clerk to the Board